Thursday 19th April 2018
PERFORM 6th Steering Committee meeting
skype

MINUTES

1. **External review recommendations –** *How are they being addressed in each WP?*

   The CT reminds the SC that there are 6 main PO recommendations. Every WP leader is expected to report on these recommendations in the final report. Moreover, WP leaders are encouraged to read again the external review report.

As for recommendation on #1 The project website should be more developed and it should be more attractive for final users. Videos on the website should give more time for the students' feedbacks on the events they have participated and impacts they have received (WP6).

EUSEA mentioned some points in which they are focusing on:

- Trying to reach young students through YouTube, for instance they contacted a youtuber in France to use their set of followers including teachers and students.

- Trying to gather feedback from young audiences at conferences and combine them with those the TBVT already has through videos with students participating in the perseias.

UOC highlights that some of these actions fit better in addressing recommendation #2.

EUSEA will include some testimonies that TBVT made with students and with videos that will be made at the final conference. Moreover, EUSEA encourages to record videos with students telling what they think about Perform project.

Finally, EUSEA reminds that Perform is a research project and the aim is another than focusing on dissemination and communication.

Agreements

UAB will send students' quotations to EUSEA by Wednesday 25th April.

As for recommendation on #2 *The project should enhance application of social networks to reach the pupils and promote STEM education among youngster* (WP6, WP2)

To address this point, CT suggests EUSEA to think about how to promote STEM education among younger students besides YouTube channel.

TBVT approached this issue by increasing the interaction with students and ERC by means of WhatsApp. This includes sending pictures of themselves in the lab, etc.

Moreover, TBVT comment they are generating a set of material (pictures) and that they will send it to EUSEA to publish them.

Also, EUSEA asks about the possibility of having screen shots of conversations among students and ERC s which might be interesting to publish.

<u>Agreements</u>

EUSEA and TBVT will write down these approaches and others in order to answer the reviewer recommendations.

As for recommendation on #3 *The final user for the project activities should be more involved* <u>(WP2, WP3)</u>

In this regard, TBVT have worked in increasing the involvement of teachers and ECR through their different tasks.

On the other hand, UoB commented that they have some inputs for the toolkits regarding ECR training and involvement.

<u>Agreements</u>

TBVT and UoB will emphasize the actions conducted to increase the involvement of teachers in their responses to this comment.

As for recommendation on #4 *The consortium should develop the contacts with new stakeholders and new final user of the project* <u>(WP5)</u>

UNESCO explains that they have organised and attended different meetings with key stakeholders.

EUSEA comments that it would be interesting to include the meetings and institutions/people each partner contacts in those meetings.

<u>Agreements</u>

UNESCO will include a list of the meeting events UNESCO attended to address this comment (without repeating the same information already included in WP6 report (list of dissemination activities, events)).

As for recommendation on #5 *The logo of the EU should appear in every publication* **(WP1, WP6)**

From the CT reminders about using the logo and the sentence thanking the EU funding's in every printed or electronic publication/presentation are periodically sent to the consortium.

<u>Agreements</u>

UOC will answer this recommendation.

As for recommendation on #6 *The consortium should think about the sustainability of the project after the EU funding* **(WP5)**

UOC reads the related sentence to this recommendation in the external review report to inform UNESCO about the exact request from the external reviewer.

<u>Agreements</u>

In this regard, UNESCO has already dedicated to this topic and will include this information on the Report. Moreover, UNESCO will ask to all partners for recommendations and suggestions by email.

2. **RRI self-reflection exercise –** sharing and explanation of 5 questions suggested by the AB and <u>to be answered by WP leaders by May 5th</u>. (included at the end of this document)

CT briefly explained how to answer the questions and reminds to send them to CT by 5th May.

3. **Preparation of the 2018 Final Conference –** ONLY issues involving <u>all WP leaders</u>: dissemination, budget, etc. + preparation of the Wednesday 13th June meeting with the AB.

    In order to increase the dissemination of the Conference, EUSEA suggest sharing the information/programme regarding the Final Conference with colleagues and also through networks once the programme is updated to the final version.

    Moreover, UNESCO comments they are working together with EUSEA on the organization, and in the translation of the brochures into Spanish, Arab, English and French.

    Regarding the Advisory Board meeting, the CT comments that 4 of the 5 AB members will attend the meeting in Paris on June 13th. Also tells WP leaders to prepare a 5 minutes presentation including the outcomes of their work in these months, and also issues in which they believe the AB could make comments or interesting contributions. Also, CT will send a template for this presentation to WP leaders.

    UoB has a doubt about the involvement of teachers and students the 13th, and UNESCO explains that this day is mainly for Consortium purposes.

4. Other issues
- **D5.2 for peer-review:** UoB asks for receiving the draft version of the deliverable from UNESCO by August 1st instead of August 10th for the peer-review.

Agreements

All agreed to change the deadline of D5.2 from August 10th to August 1st.

There is a discussion about a possible strike in France, but UNESCO says it does not see any problem with it, since there is no need to take trains to get to Paris from airports.