



PERFORM

**Participatory Engagement with Scientific and
Technological Research through Performance**

H2020-SEAC-2014-1



European
Commission

Horizon 2020
European Union funding
for Research & Innovation

Kick off meeting, Barcelona
16 November, 2015

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1. PERFORM partners

PARTICIPANT
1-UAB
2-TBVT
3-UoB
4-SMS
5-UoW
6-AJA
7-LAC
8-UNESCO
9-EUSEA



Feb 2014



March 2014

June 2014

Consultancy,
Salary for TBVT

>35 \$ Spanish

June 2014, Barcelona

Proposal submitted Oct 2014
Evaluation results May 2015
Preparation
Aproved & Paid Nov 2015

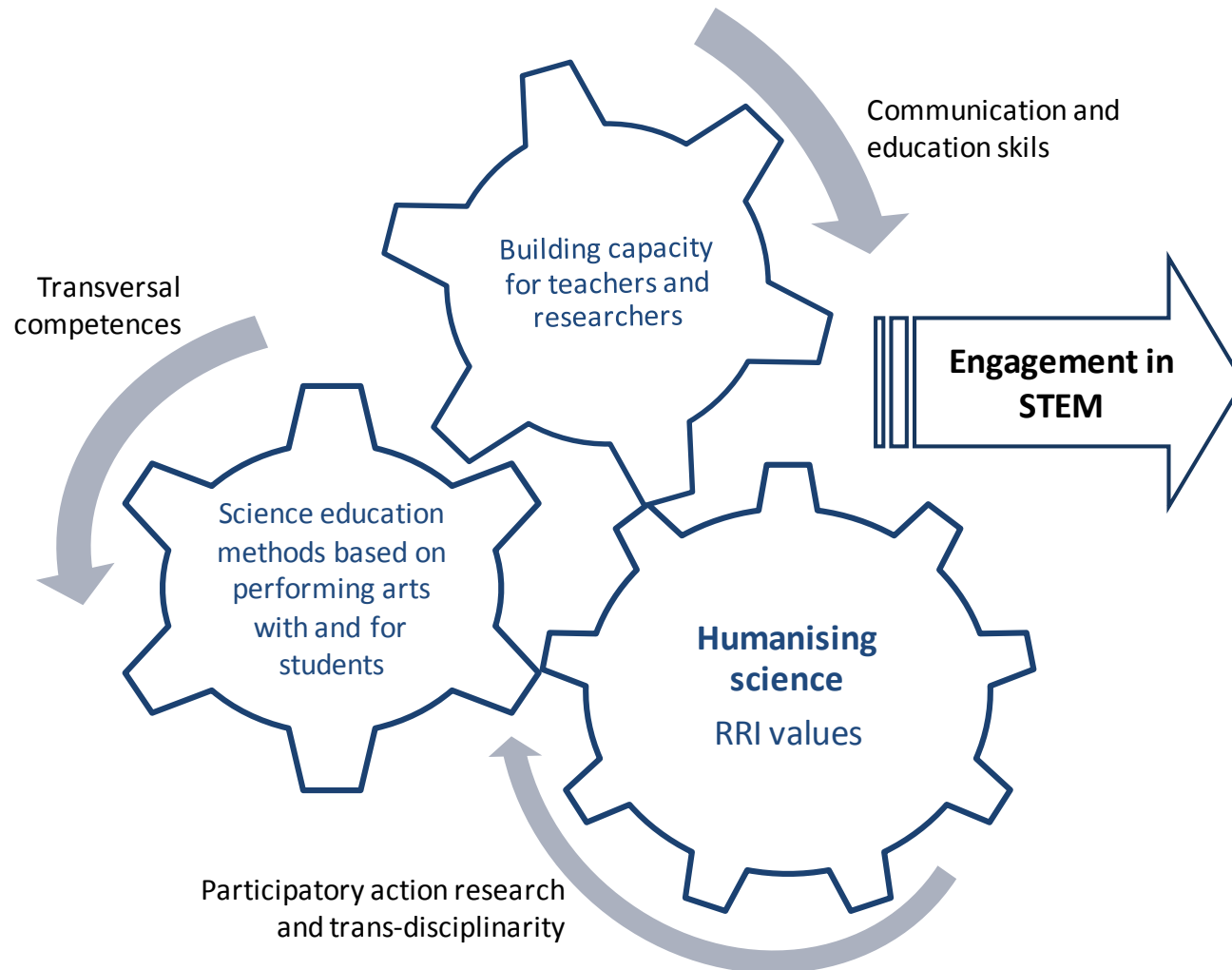
P.O.: Monica Hoek
Colombe Warin

2. Objectives

***Principal objective:* to deeply investigate the effects of the establishment of a direct interaction and communication between young people and researchers in the promotion of young people's motivations and engagement in science, technology, engineering, and mathematics (STEM). Such direct interaction and communication will be established by using innovative science education methods based on performing arts approaches.**

- To explore new science education methods based on scenic arts that lead secondary school students to understand and to learn about STEM.
- To identify and challenge limitations faced by secondary school teachers and early career researchers in teaching and communicating STEM to young people.
- To assess the impact of the participatory educational process in fostering secondary school students' motivations and engagement in science and with RRI values.
- To implement a sound communication strategy for the dissemination and exploitation of the research's results for widespread policy adoption and implementation across Europe.

3. Conceptual approach (RRI)

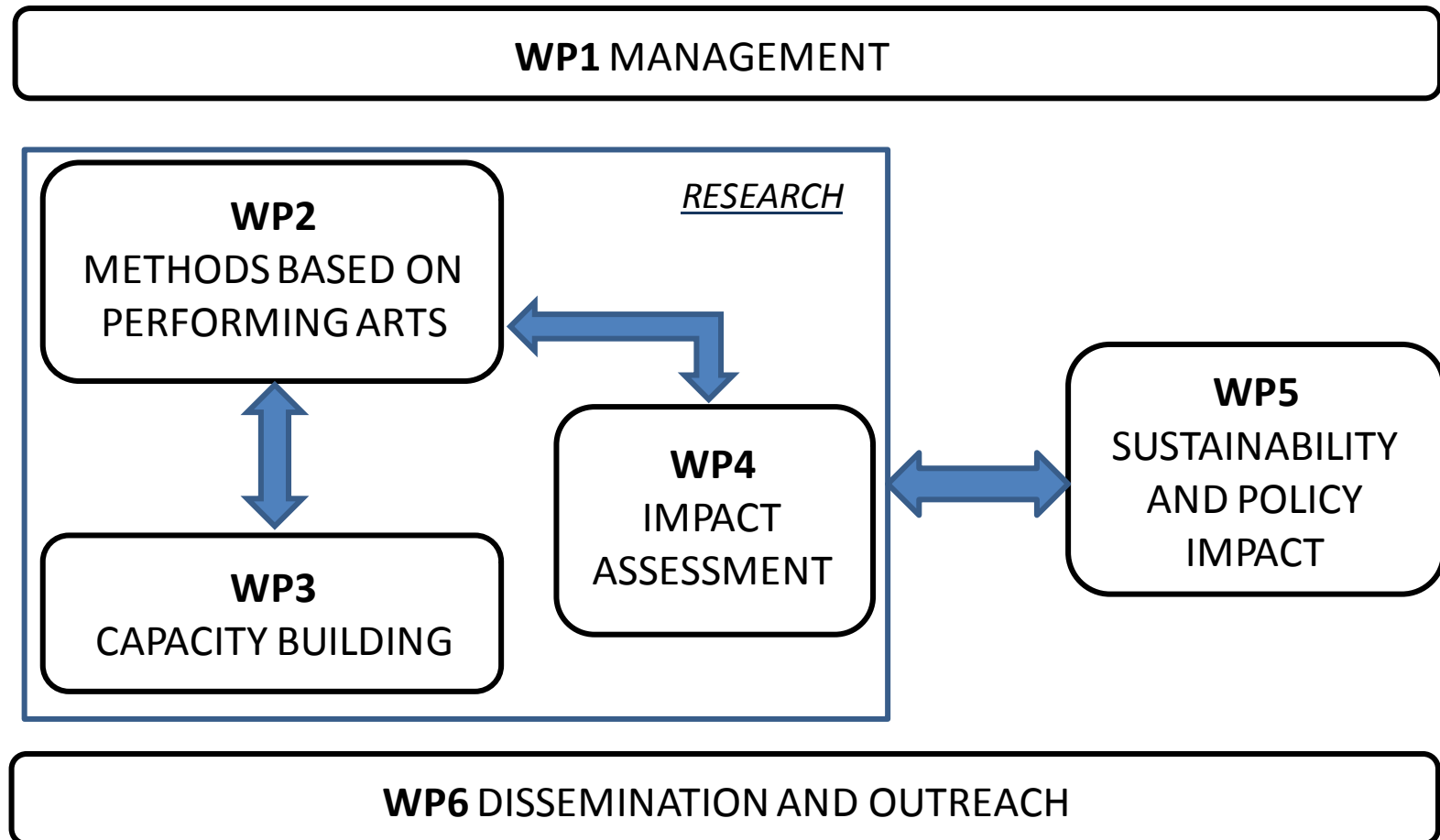


Responsible Research and Innovation (RRI) aims to achieve a social and environmental benefit and highlights the relevance of involving the society from beginning to end of the research process, openness and transparency, and effectively prioritising impacts, risks and opportunities.

Science education contexts: focus on the importance of enhancing social capacities within scientific practice (cognitive, social, motivational and emotional), training of key competencies within science education that are particularly necessary for personal fulfilment and development, social inclusion, active citizenship and employment

creative thinking, gender equity, inclusiveness, openness, and mutual learning

4. Work Packages



CE Evaluation report

- *A particularly strong aspect of this proposal is the emphasis on an innovative and well-elaborated **pedagogy that highlights the gender-related, social, civic and ethical aspects of responsible research and innovation** in science education.*
- *The approach is excellent and ambitious; it covers a wide range of theories, including informal learning, and is backed-up with existing research data - **clearly moving beyond the state of the art across different academic disciplines**.*
- *The objectives are very clearly defined and the strategy and methodology are **excellently developed and in clear relation** to the main objectives of the project.*
- *Innovative and trans-disciplinary applications are excellently addressed, and the **local cultural traditions and context-related differences are taken into consideration**.*
- *The **evaluation techniques are highly credible**, and quantitative and qualitative methods, as well as social media analyses, are combined excellently.*

5. PERFORM grant data

- Duration: 36 months from 01 Nov. 2015.
- Official Reporting periods: 15M, 36M
- Maximum financial contribution: 1,997,252.50 €
- 100% Eligible costs + 25% OH
- Pre-financing of EUR: 998,626.25€
- EU Retention: 99,862.63€ contribution to the Guarantee Fund (5%) (all the partners).

6. Grant Agreement (GA)

- General Conditions
- Annex I Description of Action (DoA)
- Annex II Estimated Budget for the Action
- Annex III Accession of beneficiaries to the GA
- Annex IV – Financial Statement
- Annex V – Model for the Certificate on the Financial Statements.
- Annex VI Model for the Certification on the Methodology.

6. Grant Agreement. *art. 7 and art. 17 GA*

- The beneficiaries must implement the action as described in Annex 1 (DoA) and in compliance with the provisions of the Agreement and all legal obligations under applicable EU, international and national law. (art. 7.1)
- If a beneficiary breaches any of its obligations under this Article, the grant may be reduced. (art. 7.2)
- Obligation to provide information (art. 17.1)
- Obligation to keep information up to date and to inform about events and circumstances likely to affect the Agreement.(17.2)

7. Budget Allocation

Participant	Direct Cost	Indirect Cost	Total Cost	Reimbursement rate %	Maximum EU Contribution
1-UAB	321,988.00 €	80,497.00 €	402.485,00 €	100%	402.485,00 €
2-TBVT	239,500.00 €	57,375.00 €	296.875,00 €	100%	296.875,00 €
3-UoB	238,308.00 €	59,577.00 €	297.885,00 €	100%	297.885,00 €
4-SMS	82,000.00 €	20,500.00 €	102.500,00 €	100%	102.500,00 €
5-UoW	206,505.00 €	45,377.50 €	251.882,50 €	100%	251.882,50 €
6-AJA	44,400.00 €	11,100.00 €	55.500,00 €	100%	55.500,00 €
7-LAC	104,100.00 €	26,025.00 €	130.125,00 €	100%	130.125,00 €
8-UNESCO	224,000.00 €	56,000.00 €	280.000,00 €	100%	280.000,00 €
9-EUSEA	144,000.00 €	36,000.00 €	180.000,00 €	100%	180.000,00 €
TOTAL	1.604.801,00 €	392,451.50 €	1.997.252,50 €	100%	1.997.252,50 €

8. Staff Efforts

ACTIVITY TYPE	1-UAB	2-TBVT	3-UoB	4-SMS	5-UoW	6-AJA	7-LAC	8- UNESCO	9- EUSEA	TOTAL
WP1	16	1	1	1	1	1	1	1	1	24
WP2	4	42	7	30	2	1	18	0	0	104
WP3	3	4	31	2	6	6	1	0	0	53
WP4	54	3	0	2	14	1	1	0	0	75
WP5	3	2	2	1	0	1	2	15	2	28
WP6	4	2	2	2	2	1	1	6	18	38
TOTAL	84	54	43	38	25	11	24	22	21	322

9. Payments

Reimbursement rate: 100%

Payment modalities:

- Pre-financing 45%: €
- Interim payments corresponding to the amount accepted for each reporting period: EU contribution depends on eligible cost justified and accepted by the Commission.
- Final payment + reimbursement of contribution to the guarantee fund (5%). (If approved, by **31/12/2018**)

9. Payments. *Pre-financing*

PARTICIPANT	Amount Pre-financing
1-UAB	181.118,25 €
2-TBVT	133.593,75 €
3-UoB	134.048,25 €
4-SMS	46.125,00 €
5-UoW	113.347,13 €
6-AJA	24.975,00 €
7-LAC	58.556,25 €
8-UNESCO	126.000,00 €
9-EUSEA	81.000,00 €
TOTAL	898.763,63 €

10. Eligible Costs

ELIGIBLE COSTS

They must be actual and supported by paper trail.

They must be incurred by the beneficiary

They must be incurred during the duration of the project, with the exception of costs incurred in relation to final report and reports corresponding to the last period as well as certificates on financial statements, when requested at the last period and final reviews if applicable

They must be determined in accordance with the usual accounting and management principles and practices of the beneficiary. The accounting procedures used in the recording of costs and receipts shall respect the accounting rules of the State in which the beneficiary is established.

They must be used for the sole purpose of achieving the objectives of the project and its expected results, in a manner consistent with the principles of economy, efficiency and effectiveness.

They must be indicated in the estimated overall budget in Annex I.

10. Eligible costs *...some examples*

Eligible	Non Eligible
The cost of staff personnel for participating in the project.	First class flight ticket to attend a project meeting.
The organization of a dissemination workshop /project meeting /concertation meeting	The flight ticket to attend a meeting for preparing the project previous to its funding.
The subcontracting of the domain, hosting and maintenance of the project's Web page.	The cost of the work of a collaborator that has no formal working relationship with our institution and for whom the relationship has not been declared in Annex 1.
The flight ticket to attend a project meeting.	

11. Documents to Keep in case of Audit

(for 5 years after the payment of the balance)

(art. 18 Obligation to keep records and other supporting documentation)

STAFF COST:

- Document explaining the internal policy on salaries or the calculation of the person/month cost rate.
- Official payroll document
- Proof that the salaries and social security contribution recorded in the accountancy have been paid by the partner to the authorities.

11. Documents to Keep in case of Audit

- **Timesheets**

- 18.1.2 (...) the beneficiaries must keep time records for the number of hours declared. The time records must be in writing and approved by the persons working on the action and their supervisors, at least monthly (...). As an exception, for persons working exclusively on the action, there is no need to keep time records if the beneficiary signs a declaration confirming that the persons concerned have worked exclusively on the action.

11. Documents to Keep in case of Audit

Subcontracting:

- Contracts and invoices
- Proof that the payments have been made by the partner and are recorded in his accounts.

Travel and Subsistence

- Tickets (plane, train, bus, etc.) and invoices (hotels, restaurants, travel agency);
- Boarding cards
- List of participants duly signed with clear identification of the activity/purpose of the trip, dates and names
- Proof that the payments have been made by the partner and are recorded in the accountancy.

Other:

- Contracts and invoices;
- Proof that the payments have been made by the partner and are recorded in his accounts.

12. Periodic Reports

- **Reports and other deliverables** have to be submitted to the Commission via the Participant Portal.
- **Periodic Reports** should be submitted to the Commission **within 60 days** of the end of each period.
 - A **publishable summary** of the progress of the work towards the objectives of the project, including achievements and attainment of any milestones and deliverables identified in Annex I (DoA). This report should include the differences between work expected to be carried out and work actually carried out.
 - An explanation of the **use of resources**
 - Financial statements

12. Periodic Reports

Reports	Eligible period		Send to UAB	UAB sends to EU
Internal report (M6)	01/11/2015	30/04/2016	20/05/2016	--
Internal report (M12)	01/05/2016	31/10/2016	20/11/2016	--
Interim report (M15)	01/11/2015	31/01/2017	20/02/2017	31/03/2017
Internal report (M24)	01/02/2017	31/10/2017	20/11/2017	--
Internal report (M30)	01/11/2017	30/04/2018	20/05/2018	--
Final report (M36)	01/02/2017	31/10/2018	20/11/2018	20/12/2018

13. Information and communication

- Any communication activity, must display the EU emblem (having appropriate prominence) and include *“This project has received funding from the European Union’s Horizon 2020 research and Innovation programme under grant agreement No 665826”*
- Any publicity made by the beneficiaries in respect of the project must specify that it reflects only the author’s views and that the EU is no liable for any use that may be made of the information contained therein.
- Any further dissemination or use of results must include a mention to the funding received. Please see GA art. 27,28,29, 30, 31.

14. Open Acces (art. 29 GA)

- Obligation to disseminate:
 - Advance notice to the other beneficiaries of at least 45 days together with sufficient information on the results.
- Obligation to ensure Open Access, that includes not only publications, but the research data needed to validate the results.

15. Results Dissemination (s8 CA)

Type of Publication	Consortium consultation	Consultation Process
Journal articles, working papers, book chapters, published conference papers	Circulate drafts 10 working days before submitted to peer-review	Consortium responds within 5 working days. No replies means accepted. Further changes / updates to be circulated to all members
Books	Circulate drafts 20 working days before submission deadline	Consortium responds within 10 working days. No replies means accepted. Further changes / updates to be circulated to all members
Blog posts, website content and press articles that deal with results (foreground) of the project	Circulate reference to the results in English among partners and draw attention to these results 3 working days before publishing content.	Consortium responds within 2 working days. No replies means accepted.

16. Governance structure nominations (s6 CA)

General Assembly (GenA)

Steering Committee (SC)

Coordination Team (CT)

16. Governance structure nominations (s6 CA) *Advisory Board (AB)*

*To be discussed in the SC and GenA and decided by
Month 10*

- NDA within 30 days after their nomination or before any confidential information will be exchanged.

17. Management meeting Schedule

Meeting	Date	Place	Responsible
Kick-off	16th-18th November 2015	Barcelona	UAB
1 st Virtual Skype Meeting SC	May 2016		
2 nd Virtual Skype Meeting SC	November 2016		
Intermediate Project Meeting	May 2017	Bristol	UoB
3 rd Virtual Skype Meeting SC	November 2017		
4 th Virtual Skype Meeting SC	May 2018		
Final Meeting + Conference	September/October 2018	Paris	UNESCO



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